



TENDER SECURITY SERVICES

TITLE	TENDER NO	ADVERTISEMENT DATE	TENDER BRIEFING & SITE VISIT	DATE ISSUANCE OF TENDER DOCUMENT	CLOSING DATE	VALIDITY OF TENDER
TENDER FOR A SECURITY SERVICES AT RESIDENSI UTMKL, RESIDENSI UTM KG BARU & SCHOLAR'S INN	UTMFM/FIN/PROCUREMENT/TENDER/23-01 (SECURITY SERVICES)	8 NOVEMBER 2023 (WEDNESDAY)	14 NOVEMBER 2023 (TUESDAY) TIME: 10:30AM VENUE BRIEFING: GRAND PETRA, LEVEL 2, RESIDENSI UTMKL, NO. 8, JALAN MAKTAB, 54000 KUALA LUMPUR.	14 NOVEMBER 2023 - 24 NOVEMBER 2023 (FROM 9.00AM - 5.00PM) TENDER DOCUMENT WILL BE SENT BY EMAIL	27 NOVEMBER 2023 (MONDAY) 12.00 PM	90 DAYS FROM THE CLOSING DATE TENDER

1. Complete tender documents will be charged at **RM100.00 for each one (1) set**. Payment shall be made payable to **UTM Facilities Management Sdn Bhd** (Maybank Account No: **5640 9851 3379**) through bank draft, any online transfer or money order. Payment proof should be submitted or email to:

Finance Department
Unit 16-04, Tower 2, Level 16, Residensi UTMKL
No.8 Jalan Maktab, 54000 Kuala Lumpur
Email: procurement.utmh@gmail.com
Phone Number: 012-977 7456 / 013-996 5047 & 012-721 5568 (Technical - En Nizam)

2. Tender Document will only be distributed on the specified date and time and any business outside that period will not be processed. **All the contractor are compulsory to attend tender briefing and site visit.**

3. Please bring the following items when attending UTMKL Residensi to obtain tender documents:
- i. Original Documents and (1) copy of the Company Registration Declararion Certificate with the Companies Commission Of Malaysia (SSM).
 - ii. Company Stamp.
 - iii. Certified Kementerian Kewangan Malaysia (MoF Code 220801 – Unarmed Security Guard).
 - iv. Valid license certified by Kementerian Dalam Negeri (“KDN”).
 - v. Company representatives are required to bring authorised letter to represent the company.

4. The Service Provider may submit the Tender by hand, registered post or courier service. However, the Client shall not accept posting or delivery slips by courier service as proof of receipt of submission of the same before the closing date and time as stated in the letter of Request for Tender. Any risk of delay shall be the Service Provider’s sole responsibility.

5. Any enquires regarding this tender invitation, please email to this address **procurement.utmh@gmail.com**.

6. **Tender proposals must be submitted before 12.00pm on the tender closing day. Tenders that are submitted later than the specified date and time will not be considered.** The submission of the Tender shall be in **two (2) copies** i.e. one marked **“ORIGINAL”** and one marked **“DUPLICATE”**. **Tender proposals should be sent to:**

UTM Holdings Sdn Bhd
Unit 16-04, Tower 2, Level 16, Residensi UTMKL
No.8 Jalan Maktab, 54000 Kuala Lumpur

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