



UTM HOLDINGS

A UNIVERSITI TEKNOLOGI MALAYSIA COMPANY

TENDER SECURITY SERVICES

TITLE	TENDER NO	DATE START ADVERTISED	TENDER BRIEFING & SITE VISIT	DATE TO START DISTRIBUTE TENDER DOCUMENT	CLOSING DATE	VALIDITY OF TENDER
TENDER FOR A SECURITY SERVICES AT RESIDENSI UTMKL, RESIDENSI UTM KG BARU & SCHOLARS' INN	UTMH.PRO. 2022/001	29 AUGUST 2022 (MONDAY)	1 SEPTEMBER 2022 (THURSDAY) TIME: 10:00AM VENUE: LOBBY RESIDENSI UTMKL, NO. 8, JALAN MAKTAB, 54000 KUALA LUMPUR.	1 SEPT 2022 - 15 SEPT 2022 (MONDAY TO FRIDAY) TIME: FROM 9.00AM - 5.00PM) VENUE: UTM FACILITIES MANAGEMENT OFFICE, LEVEL 1, RESIDENSI UTMKL, NO. 8, JALAN MAKTAB, 54000 KUALA LUMPUR.	15 SEPT 2022, (THURSDAY) 12.00 PM	60 DAYS FROM THE CLOSING DATE TENDER

1. Complete tender documents will be charged at **RM100.00 for each one (1) set**. Payment shall be made payable to UTM Holdings Sdn Bhd (Account No: 5640 9850 0819) through bank draft, any online transfer or money order. Payment proof should be submitted or email to:

Finance Department

Unit 16-04, Tower 2, Level 16, Residensi UTMKL

No.8 Jalan Maktab, 54000 Kuala Lumpur

Email: procurement.utmh@gmail.com

2. Tender Document will only be distributed on the specified date and time and any business outside that period will not be processed.

3. Please bring the following items when attending UTMKL Residensi to obtain tender documents:

- i. Original Documents and (1) copy of the Company Registration Declaration Certificate with the Companies Commission Of Malaysia (SSM).
- ii. Company Stamp.
- iii. Certified Kementerian Kewangan Malaysia (MoF) & Bumiputera Certificate (MoF).
- iv. Valid license certified by Kementerian Dalam Negeri ("KDN").

4. The Service Provider may submit the Tender by hand, registered post or courier service. However, the Client shall not accept posting or delivery slips by courier service as proof of receipt of submission of the same before the closing date and time as stated in the letter of Request for Tender. Any risk of delay shall be the Service Provider's sole responsibility.

5. Any enquires regarding this tender invitation, please email to this address procurement.utmh@gmail.com.

6. **Tender proposals must be submitted before 12.00pm on the tender closing day. Tenders that are later than the specified date and time will be considered.** The submission of the Tender shall be in **two (2) copies** i.e. one marked "**ORIGINAL**" and one marked "**DUPLICATE**". **Tender proposals should be sent to:**

**UTM Facilities Management Sdn Bhd
Level 1, Residensi UTMKL
No.8 Jalan Maktab, 54000 Kuala Lumpur.**

TENDER NO. : UTMH.PRO.2022/001



SITE VISIT ATTENDANCE FORM

INVITATION TENDER FOR A SECURITY SERVICES AT RESIDENSI UTMKL, RESIDENSI UTM KG BARU & SCHOLARS' INN

Particulates of Tender Briefing & Site Visit:

Tender Briefing and Site Visit	
Date	1st September 2022 (Thursday)
Time	10.00 am
Venue	Lobby Residensi UTMKL, N0.8 Jalan Maktab, 54000 Kuala Lumpur

Note :

- Maximum of TWO (2) authorised representative are allowed to attend the Site Visit Session.

Company:	
Particulars of Representatives	
1.	Name : Designation : IC/Passport No : Email : Contact No :
2.	Name : Designation : IC/Passport No : Email : Contact No :

Declaration :

We hereby express our interest to participate in Site Visit Session and hereby confirm that we have meet all the requirement set by UTMH.

Signature : _____
Name : _____
Position : _____
Date : _____
Company Stamp :

Note :

- Please bring along this form during the site visit.**